General Education Committee Meeting Minutes

September 5, 2019

Members Present: Jenn McNamara (Chair), Carol Van Der Karr, Mecke Nagel, Frank Rossi, Doug Armstead, Lauren deLaubell, Jeremy Jimenez, Emily Quinlan, Nancy Diller, Steve Cunningham, Kevin Sheets

Members Absent: James Hokanson, Bruce Mattingly, Student representative (vacant)

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| **Topic** | **Comments** | **Action** |
| **Committee Responsibilities** | **Reviewed guidelines for review of General Education Courses.** cortland.edu/curriculum contains guidelines for review of General Education courses. New guidelines are in the works but not yet approved.  **Review of Curriculog.** | Email Pam Schroeder if need to be granted access to the GE share drive. |
| **Election of Chair** | **McNamara will continue to serve as chair 2019-2020.** | Jimenez moved, motion seconded, unanimous approval. |
| **Assessment Schedule**  **GE 11 Subcommittee** | **GE Outcomes and Competencies to be Reviewed**:  GE 1 Quantitative Skills  GE 4 United States History and Society  Info Mgt/WI/Critical Thinking  Revised SLO GE 11 Review  Rubrics are available for GE 1, 4, and Info Mgt/WI/Critical Thinking.  Will there be any issues with collecting syllabi for Spring this semester? Late deadline, and continue to accept through January.  Subcommittee to communicate and support Info Mgt/WI/Critical Thinking assessment, as this is new?  Results will be shared with the committee and faculty. Faculty will review and make recommendations.  GE 11 courses will be reviewed to determine if they meet the new SLOs. | Ask chairs to check syllabi for GE student learning outcomes. For courses which the faculty no longer wish to designate as GE, the attribute may be removed.  Mecke and Doug will serve on the sub-committee |
| **Adjournment** |  | Meeting adjourned at 9:03 am. |

Submitted by

Lauren deLaubell